

**REQUEST FOR CHANGE OF ADDRESS OR BOXHOLDER INFORMATION
NEEDED FOR SERVICE OF LEGAL PROCESS**

Please furnish the new address or the name and street address (if a boxholder) for the following:

NAME: _____

ADDRESS: _____

NOTE: Only one request may be made per form. The name and last known address are required for change of address information. The name, if known, and Post Office Box address are required for boxholder information.

The following information is provided in accordance with 39 CFR 265.14(d). There is no fee for providing boxholder of change of address information.

1. **Capacity of requester** (e.g. process server, attorney, pro se or party representing itself)

2. **Statute or regulation** that empowers me to serve process (required when requester is a process server)

3. **The name of all known parties to the litigation**

4. **The court** in which the case has been or will be heard

5. **The docket** or other identifying number, if one has been issued

6. **The capacity** in which this individual is to be served (e.g. defendant or witness)

WARNING

THE SUBMISSION OF FALSE INFORMATION TO OBTAIN AND USE CHANGE OF ADDRESS INFORMATION OR BOXHOLDER INFORMATION FOR ANY PURPOSE OTHER THAN THE SERVICE OF LEGAL PROCESS IN CONNECTION WITH ACTUAL OR PROSPECTIVE LITIGATION COULD RESULT IN CRIMINAL PENALTIES INCLUDING A FINE OF UP TO \$10,000 OR IMPRISONMENT OF NOT MORE THAN 5 YEARS, OR BOTH (TITLE 18 U.S.C. SECTION 1001)

Your Signature

Your Address

Your Printed Name

City, State, ZIP Code

FOR POST OFFICE BOX USE ONLY

No Change of Address Order on File.

Good as Addressed. Mail Delivered There.

**IF THERE IS A NEW ADDRESS OR POST OFFICE BOXHOLDER,
PLEASE FURNISH THE FULL PHYSICAL ADDRESS BELOW:**

NEW ADDRESS OR BOXHOLDER'S POSTMARK:

Not known at address given

Moved, left no forwarding address

No such address

