

Account No _____

vs

Plaintiff

Defendant

RETURN DATE: _____

COURT DATE: _____

NAME: _____

ADDRESS: _____

NOTES: _____

TIME SERVED: _____

DATE SERVED: _____

- | | | | | | | |
|------------|-----------------|----------------|----------------|-----------------|---------------|-------------------|
| () Male | () White Skin | () Black Hair | () White Hair | () 14-20 Yrs | () Under 5' | () Under 100 Lbs |
| () Female | () Black Skin | () Brown Hair | () Balding | () 21-35 Yrs | () 5'0"-5'3" | () 100 – 130 Lbs |
| | () Yellow Skin | () Blond Hair | | () 36-50 Yrs | () 5'4"-5'8" | () 131 – 160 Lbs |
| | () Brown Skin | () Grey Hair | | () 51-65 Yrs | () 5'9"-6'0" | () 161 – 200 Lbs |
| | () Red Skin | () Red Hair | | () Over 65 Yrs | () Over 6' | () Over200 Lbs |

Other identifying features: _____ In Military _____

Suitable age person was asked if the person being served lives/works at this address and received a positive reply

Recipient: _____

Where is the respondent? _____

On the dates and times below the following attempts were made to effect Personal Service

On _____, 20 ____ at _____ .M.

On _____, 20 ____ at _____ .M.

On _____, 20 ____ at _____ .M.

On _____, 20 ____ at _____ .M.

On _____, 20 ____ at _____ .M.

On _____, 20 ____ at _____ .M.

REMARKS: _____

Attorney

Process Server

Summons